

## APPLYING FOR A NEXTEER STEERING THE FUTURE FUND GRANT:

### THE PURPOSE:

Nexteer Automotive – A Leader in Intuitive Motion Control – is a global steering and driveline business delivering electric and hydraulic power steering systems, steering columns and driveline systems, as well as advanced driver assistance systems (ADAS) and automated driving technologies for original equipment manufacturers. As a global corporate citizen, Nexteer Automotive believes in strengthening communities where it operates and the communities its employees live, work & play.

Through the **Nexteer Steering the Future Fund**, Nexteer Automotive offers financial support for non-profit charitable 501(c)3 organizations. The Nexteer Steering the Future Fund, **administered by the Saginaw Community Foundation**, is overseen by a committee of Nexteer employees who review all applications and make grant determinations based on the merits of each application. This grant program is one of the ways Nexteer Automotive helps create and strengthen a positive sense of community through employee awareness of organizations committed in creating a sense of belonging for all in the area.

### THE CRITERIA:

- Applicant **must** be a non-profit charitable 501(c)3 organization.
- Applicant **must** have a Nexteer Project Sponsor named in support of the application. The Sponsor can be someone working for Nexteer Automotive in a permanent or contract capacity.
- Requests for a Nexteer Steering the Future Fund grant can be for up to \$2,500.
- **The applicant must demonstrate one or more of the following within the request for funding:**
  - Community involvement by building relationships and collaborations.
  - Support of career and education in the following ways:
    - development of the future workforce through career awareness and work readiness
    - promoting achievement and innovation of students and educators
    - building skills and competencies toward developing leadership qualities and resiliency within youth
    - supporting educational access.
  - Strengthening neighborhoods by
    - neighborhood revitalization efforts
    - supporting community sustainability programs to help address the basic needs of residents
    - supporting an atmosphere that fosters inclusion and promotes diversity
    - encouraging activities that minimize adverse impacts on the environment.
- The Nexteer Steering the Future Fund **will not provide funding** for the following: operating budgets, previously incurred debt, basic municipal and educational services, sectarian religious programs, and/or sports team sponsorships.

### APPLICATION PROCEDURE:

First, **contact the Saginaw Community Foundation** office at (989) 755-0545 to inform staff you are interested in applying Nexteer Steering the Future Fund grant. At that time, they will perform a preliminary screening over the phone to ensure the organization and project fit the eligibility requirements. Once eligibility is established, a grant proposal number will be issued and an editable Nexteer Steering the Future Fund Grant Application will be emailed. Completed applications must include the signature of an authorized representative of the non-profit applicant.

The Nexteer Steering the Future Fund meets quarterly to review applications. Application due dates are **March 1<sup>st</sup>, June 1<sup>st</sup>, September 1<sup>st</sup> & December 1<sup>st</sup>**. Completed applications must be submitted to the Saginaw Community Foundation by email to Kendra Kempf at [Kendra@SaginawFoundation.org](mailto:Kendra@SaginawFoundation.org) no later than 11:59 pm on the application due date.

Once received, Foundation staff will review the application, contact you if elements are missing, and then relay the information to the Nexteer Steering the Future Fund committee. All disbursements come from the Saginaw Community Foundation. Notification regarding application outcome occurs within approximately 4 weeks of the due date.

### FINAL REPORT:

All organizations receiving funds from the Nexteer Steering the Future Fund must file a **post-project report** demonstrating the results of the project within six months of project completion. When possible, pictures demonstrating project results are requested. Failure to file a post-project report can result in the funds being rescinded.

## NEXTEER STEERING THE FUTURE FUND GRANT APPLICATION

**HOW TO APPLY:**

- Review information on page 1 for criteria.
- Contact SCF to discuss proposal, obtain a grant proposal number, and receive an editable grant application.
- Nexteer Steering the Future Fund grant applications are due quarterly:  
**March 1, June 1, September 1, December 1.**
- Submit completed application electronically to [Kendra@saginawfoundation.org](mailto:Kendra@saginawfoundation.org)

**COMPLETED APPLICATIONS SHOULD INCLUDE:**

- 1) This completed & signed grant Nexteer Steering the Future Fund grant application
- 2) Any additional documentation substantiating project expenses (quotes, bids, etc.)
- 3) If appropriate, any additional attachments you feel would help clarify your program/project (letters of support - no more than 3, news articles, etc.)

**Assigned SCF Grant Proposal Number:** \_\_\_\_\_

**Nexteer Project Sponsor – Name & Title:** \_\_\_\_\_

**Nexteer Project Sponsor Phone** (work and/or personal): \_\_\_\_\_

**Legal name of organization applying:** \_\_\_\_\_

*(This should be the same name as the one on the IRS tax determination letter)*

**Your organization’s common name** (if different than above): \_\_\_\_\_

**Organization’s Chief Executive Officer** (name & title): \_\_\_\_\_

**Address:** \_\_\_\_\_

**Phone:** \_\_\_\_\_

**Email:** \_\_\_\_\_

**Website:** \_\_\_\_\_

**Facebook Page** (if applicable): \_\_\_\_\_

**Contact person for this application** (name & title): \_\_\_\_\_

**Address:** \_\_\_\_\_

**Phone:** \_\_\_\_\_

**Email:** \_\_\_\_\_

• Has your governing board approved a policy which states your organization will not discriminate as to age, race, religion, sex, handicap or national origin?  No  Yes (date approved by board: \_\_\_\_\_ )

• Has your governing board formally approved this project and authorized you to submit this application for funding?  No  Yes (date approved by board: \_\_\_\_\_ )

**APPLICATION AUTHORIZATION:**

**Organization Representative -  
Name & Title** (Printed): \_\_\_\_\_

**Signature:** \_\_\_\_\_

**Date:** \_\_\_\_\_

## ORGANIZATION & PROGRAM/PROJECT INFORMATION

Your Organization's common name: \_\_\_\_\_

Program/Project title: \_\_\_\_\_

Amount requested (up to \$2,500): \_\_\_\_\_ Total project cost: \_\_\_\_\_

Project start date: \_\_\_\_\_ Project end date: \_\_\_\_\_

Geographic area served by this project (neighborhood/township/city/county): \_\_\_\_\_

1a. Estimated # of *direct* recipients this project will serve: \_\_\_\_\_

1b. Who are the *direct* recipients?  
Explain. (No more than one sentence): \_\_\_\_\_

2a. Estimated # of *indirect* recipients this project will serve: \_\_\_\_\_

2b. Who are the *indirect* recipients?  
Explain. (No more than one sentence): \_\_\_\_\_

### Organization background

Briefly describe your organization's mission and history along with the community or constituency you serve. Include information concerning any organizations you are affiliated with and any other organizations that provide a similar service or activity and how yours is different.

Answer here (no more than 1/2 page single spaced):

Answer here (no more than 1/2 page single spaced):

**Grant proposal description**

Provide a program/project overview answering the following:

*What is the project and its purpose; what community issue(s) does it address? Why are additional resources needed? Describe who will benefit from the project and the impact. Are you collaborating with others on this project or with others in general? What are future plans for this project? How do you plan on measuring the project's success?*

Answer here (no more than 1 page single spaced):

DRAFT

**Evaluation criteria**

Please describe in the space below how the project aligns with one or more of the following criteria:

- *Community involvement by building relationships and collaborations.*
- *Support of career and education in the following ways:*
  - *development of the future workforce through career awareness and work readiness*
  - *promoting achievement and innovation of students and educators*
  - *building skills and competencies toward developing leadership qualities and resiliency within youth*
  - *supporting educational access.*
- *Strengthening neighborhoods by*
  - *neighborhood revitalization efforts*
  - *supporting community sustainability programs to help address the basic needs of residents*
  - *supporting an atmosphere that fosters inclusion and promotes diversity*
  - *encouraging activities that minimize adverse impacts on the environment.*

Answer here (limit to no more than 1 page single spaced):

DRAFT

<p><b>Employee involvement</b> Do you currently have any Nexteer employees involved in your organization? If yes, please list name(s) and capacity.</p>	
<p>Is there an opportunity for Nexteer to volunteer with this particular initiative? If so, how?</p>	

DRAFT

## BUDGET INFORMATION

- In the tables below, itemize any pending or confirmed sources of revenue & estimated expenses relating to this request. Add additional lines if necessary.
- Total revenue must equal total expense to show how you plan on funding the project.\*
- Answer the *Budget Questions* on the following page regarding funding and sustainability.
- Attach any additional financial information substantiating the project expenses (quotes, bids, etc.) if applicable.

### REVENUES FOR PROGRAM/PROJECT:

FUNDING SOURCE	AMOUNT	STATUS: CONFIRMED OR PENDING	
Requested Amount from <b>Nexteer Steering the Future Fund</b>	\$	<input type="checkbox"/> Confirmed	<input checked="" type="checkbox"/> Pending
Organizational Funds Committed	\$	<input type="checkbox"/> Confirmed	<input type="checkbox"/> Pending
	\$	<input type="checkbox"/> Confirmed	<input type="checkbox"/> Pending
	\$	<input type="checkbox"/> Confirmed	<input type="checkbox"/> Pending
	\$	<input type="checkbox"/> Confirmed	<input type="checkbox"/> Pending
	\$	<input type="checkbox"/> Confirmed	<input type="checkbox"/> Pending
	\$	<input type="checkbox"/> Confirmed	<input type="checkbox"/> Pending
	\$	<input type="checkbox"/> Confirmed	<input type="checkbox"/> Pending
	\$	<input type="checkbox"/> Confirmed	<input type="checkbox"/> Pending
<b>TOTAL PROGRAM/PROJECT REVENUE*:</b>	<b>\$</b>		

### EXPENSES FOR PROGRAM/PROJECT:

ITEM (MATERIALS, SUPPLIES, EQUIPMENT, ETC.)	ESTIMATED COSTS
	\$
	\$
	\$
	\$
	\$
	\$
	\$
<b>TOTAL PROGRAM/PROJECT EXPENSE*:</b>	<b>\$</b>

## **BUDGET QUESTIONS**

**How will funding from the Nexteer Steering the Future Fund be used?**

**Explain specific items and/or areas of the program/project funding would support. \***

*\* Funding will not be provided for the following: operating budgets, previously incurred debt, basic municipal and educational services, sectarian religious programs, and/or sports team sponsorships.*

Answer here (limit to no more than a paragraph):

**How would this program/project be impacted if awarded *partial grant funding* from the Nexteer Steering the Future Fund? How would this program/project be impacted if not awarded *any* funding for this request?**

Answer here (limit to no more than a paragraph):

**Describe the amount and source of any internal funds dedicated to this project.**

**Have you secured or do you plan on securing additional funds to support this program/project?**

**Who have you contacted or plan on contacting?**

Answer here (limit to no more than a paragraph):