COMMUNITY IMPROVEMENT INITIATIVE 2026
GRANT APPLICATION

1 Tuscola, Suite 100 ● Saginaw, MI 48607
(989) 755-0545 ● Fax (989) 755-6524
saginawfoundation.org

SCF
Saginaw
community foundation

BOARD OF DIRECTORS' Community Improvement Initiative

HOW TO APPLY

- Review information & FAQs located on the SCF website.
- Contact SCF to discuss proposal, obtain an application number, and receive an editable grant application.
- Application due May 1, 2026.
- Submit completed application electronically to brian@saginawfoundation.org no later than 11:59 p.m. on May 1 (preferred) or via mail postmarked by May 1.

COMPLETED APPLICATIONS SHOULD INCLUDE:

- This completed & signed grant application form
- Project Narrative (see *"How to Write the Project Narrative"*)
- Supporting Financial Information:
  - Documentation substantiating project expenses (quotes, bids, etc.)
  - Most recent IRS 990 (first 2 pages only)
  - Applicant's current operating budget
  - Most recent year-to-date financial statement
- Supporting Documentation (if applicable)

APPLICANT INFORMATION

SCF Grant Application #: _____   **E.I.N. #:** _____

Legal name of organization applying: _____
(This should be the same name as the one on the IRS tax determination letter)

Your organization's common name (if different than above): _____

Chief Executive Officer (name & title): _____

Address: _____   **City, State, ZIP Code:** _____

Phone: _____   **Email:** _____

Website: _____   **Facebook Page:** _____

Contact person for this application (name & title)**:** _____

Address: _____   **City, State, ZIP Code:** _____

Phone: _____   **Email:** _____

GRANT APPLICANT SIGNATURES

Primary Signature (Board Chair, CEO, Project Leader):

Name & Title (Printed): _____

Signature: _____   Date: _____

Secondary Signature (Active Project Supporter):

Name & Title (Printed): _____

Signature: _____   Date: _____

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PROPOSAL INFORMATION

Organization's common name: _____

Project title: _____

Amount requested (up to $40,000): _____ **Total project cost:** _____

Project start date: _____ **Project end date** (no later than 7/1/2027): _____

Geographic area served by this project (neighborhood/township/city/county): _____

    1a. Estimated # of _direct_ **recipients this project will serve:** _____

    1b. Who are the _direct_ **recipients?**
    Explain. (No more than one sentence): _____

    2a. Estimated # of _indirect_ **recipients this project will serve:** _____

    2b. Who are the _indirect_ **recipients?**
    Explain. (No more than one sentence): _____

Executive Summary
What is the project and what impact will it have on the community (no more than a paragraph in length).

Answer here:

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PROJECT BUDGET INFORMATION

- In the tables below, itemize all sources of project funding and project expenses. Please add additional lines if necessary.

- The total project revenue _must_ equal the total project expense. This explains how you anticipate funding the project.

- Answer the _Project Expense Questions_ on the following page regarding funding and sustainability.

- Attach the following financial information when submitting the completed grant application:
    o Documentation substantiating project expenses (bids, quotes, etc.)
    o Most recent IRS 990 (first two pages only)
    o Applicant's current operating budget
    o Most recent year-to-date financial statement

REVENUES FOR PROJECT:

FUNDING SOURCE	AMOUNT	STATUS: CONFIRMED OR PENDING
Saginaw Community Foundation	$	Pending
Organizational Funds Committed	$	Confirmed
	$	
	$	
	$	
	$	
	$	
	$	
	$	
TOTAL PROJECT REVENUE:	$	

EXPENSES FOR PROJECT:

ITEM (MATERIALS, SUPPLIES, EQUIPMENT, ETC.)	ESTIMATED COSTS
	$
	$
	$
	$
	$
	$
TOTAL PROJECT EXPENSE:	$

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PROJECT EXPENSE QUESTIONS

How will funding from the Saginaw Community Foundation be used?

Explain specific items and/or areas of the project that the Community Improvement Initiative grant would fund.
Limit to 120 words.

Answer here:

How would this project be impacted if _not_ awarded the Community Improvement Initiative grant?
Limit to 120 words.

Answer here:

Describe the amount and source of any internal funds dedicated to this project.
What is your plan to secure additional revenue and/or matching funds for this project? Who have you contacted or plan on contacting?
Limit to 120 words.

Answer here: