



## Saginaw Community Foundation Access and Opportunity Grant Program

### HOW TO APPLY

- Review [information & FAQs](#) located on the SCF website.
- Contact SCF to discuss proposal, obtain an application number, and receive an editable grant application.
- Application due October 31, 2025.
- Submit completed application electronically to [brian@saginawfoundation.org](mailto:brian@saginawfoundation.org) no later than 11:59 p.m. on October 31 (preferred) or via mail postmarked by October 31.

### COMPLETED APPLICATIONS SHOULD INCLUDE:

- This completed & signed grant application form
- Documentation substantiating project expenses (quotes, bids, etc.)
- Supporting Documentation (research, letters of support, etc. – if applicable)

### APPLICANT INFORMATION

SCF Grant Application #: \_\_\_\_\_ E.I.N. #: \_\_\_\_\_

Legal name of organization applying: \_\_\_\_\_  
*(This should be the same name as the one on the IRS tax determination letter)*

Your organization's common name (if different than above): \_\_\_\_\_

Chief Executive Officer (name & title): \_\_\_\_\_

Address: \_\_\_\_\_ City, State, ZIP Code: \_\_\_\_\_

Phone: \_\_\_\_\_ Email: \_\_\_\_\_

Website: \_\_\_\_\_ Facebook Page: \_\_\_\_\_

Contact person for this application (name & title): \_\_\_\_\_

Address: \_\_\_\_\_ City, State, ZIP Code: \_\_\_\_\_

Phone: \_\_\_\_\_ Email: \_\_\_\_\_

### GRANT APPLICANT SIGNATURES

Primary Signature (Board Chair, CEO, Project Leader):

Name & Title (Printed): \_\_\_\_\_

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Secondary Signature (Active Project Supporter):

Name & Title (Printed): \_\_\_\_\_

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

**PROPOSAL INFORMATION**

**Project title:** \_\_\_\_\_

**Amount requested** (up to \$5,000): \_\_\_\_\_ **Total project cost:** \_\_\_\_\_

**Project start date:** \_\_\_\_\_ **Project end date** (by 11/30/2026): \_\_\_\_\_

**Project Details**

Provide a description of the project answering the following:

*What is the project; list project goals and objectives; why is it necessary; who is coordinating the efforts; who will the project impact; what impact will the project have on diversity, equity, inclusion, belonging and/or justice in the community.*

Answer here (Limit two pages):

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**PROJECT BUDGET INFORMATION**

- In the tables below, itemize all sources of project funding and project expenses. Please add additional lines if necessary.
- The total project revenue must equal the total project expense. This explains how you anticipate funding the project.
- Attach documentation substantiating project expenses (bids, quotes, etc.)

**REVENUES FOR PROJECT:**

FUNDING SOURCE	AMOUNT	STATUS: CONFIRMED OR PENDING
Saginaw Community Foundation	\$	Pending
Organizational Funds Committed	\$	Confirmed
	\$	
	\$	
	\$	
	\$	
	\$	
	\$	
	\$	
	\$	
	\$	
TOTAL PROJECT REVENUE:	\$	

**EXPENSES FOR PROJECT:**

ITEM (MATERIALS, SUPPLIES, EQUIPMENT, ETC.)	ESTIMATED COSTS
	\$
	\$
	\$
	\$
	\$
	\$
	\$
TOTAL PROJECT EXPENSE:	\$

**Supporting Documentation:** Please attach any research, letters of support, etc. – if applicable.